

Galena Park High School



End-of-Fall-Semester Bulletin

Important Dates to Remember!

December 6 – 9, 2022	EOC TESTING
December 14, 2022	All major assignments due in grade book CFS reviews & finals due in Google Classroom Semester Exam/key due in Google Classroom Text book form due in Google Classroom
December 19- 22, 2022	Final Exams
December 21, 2022	Early Dismissal 12:15 PM
December 22, 2022	Early Dismissal 11:30 AM Proof Sheets & Call Logs Due to Appraisers by 3pm
January 9, 2023	Grades Finalized by 9:00 AM

High School EOC Retesting Dates

Tuesday, December 6, 2022	English I EOC
Wednesday, December 7, 2022	US History EOC Algebra EOC Biology EOC
Thursday, December 8, 2022	English II EOC
Friday, December 9, 2022	Make-Up EOC

High School Fall Semester Exam Schedule 2022

Monday, December 19, 2022	A-Day
1st Period- 7:05-9:15	1st Period Exam
2 nd Period- 9:20 - 10:05	2 nd Period Class/Review
3 rd Period- 10:10 - 12:30 A Lunch - 10:10 - 10:40 B lunch - 10:45 - 11:15 C lunch - 11:20 - 11:50 D Lunch - 11:55 - 12:25	3 rd Period Class/Review
4th Period- 12:30 - 2:40	4th Period Exam

Tuesday, December 20, 2022	B-Day
5th Period- 7:05-9:15	5th Period Exam
6 th Period- 9:20 - 10:05	6 th Period Class/Review
7 th Period- 10:10 - 12:30 A Lunch - 10:10 - 10:40 B lunch - 10:45 - 11:15 C lunch - 11:20 - 11:50 D Lunch - 11:55 - 12:25	7 th Period Class/Review
8th Period- 12:30 - 2:40	8th Period Exam

Wednesday, December 21, 2022 (Early Release 12:15 pm)	A-Day
2nd Period- 7:05 - 9:15	2nd Period Exam
3rd Period- 9:20 - 12:15	3rd Period Exam
<u>Lunch Schedule</u>	
<ul style="list-style-type: none"> ● A lunch 10:00 - 10:30 am ● B lunch 10:35 - 11:05 am ● C lunch 11:10 - 11:40 am ● D lunch 11:45 - 12:15 pm 	

Thursday, December 22, 2022 (Early Release 11:30 am)	B-Day
6th Period- 7:05-9:15	6th Period Exam
7th Period- 9:20 - 11:30	7th Period Exam
Grab and Go lunch	

Important Things to Know & Do

The semester exam for all classes is **MANDATORY**, and counts as a major grade for all students. **There are no exemptions!**

1. Do not record a grade over 100 for six weeks or semester exam grade.
2. All **major** assignments must be completed by December 14, 2022. **Note:** This does not mean that you are not issuing daily grades.
 - a. Please note that EOC retesting will be 12/6 – 12/9. With the number of re-tests being issued, many students will be testing and not in class. Please keep in mind that all students will need 3 major grades and 8 daily grades for the 3rd six weeks. The Semester Exam is not considered one of the 3 Major Grades.
3. Do not give exams early. Refer to the Semester Exam Schedule.
4. All teachers must upload a copy of their exam/answer key to Google Classroom by December 14, 2022.
5. All grades for the fall semester including the final exam grades and final semester average should be completed and entered in the grade book *prior to leaving for winter break*. The district allows high schools 2 early release days to ensure time is available to complete this task.
6. If a student fails your class, you **MUST** include a comment and make successful parent contact via School Status. Please include a proof sheet and call log as well as failure documentation to your appraiser.
7. No students should be in the halls during testing. Do not release students for any reason.
8. Remember to offer and document accommodations for all students who should receive them.
9. Upload CFS final reviews and exams to Google Classroom by December 14th prior to 3 PM.
10. ISS will be closed the week of final exam testing.
11. **If a student does not take the semester exam, you must record a zero.** He/she can make up the exam provided they have an excused absence and the exam is completed within 5 school days from the absence. **Do not record an incomplete.**

SEMESTER EXAMS MAY NOT BE TAKEN EARLY

Exams make up 15% of a student's final semester grade and must be taken on the exam date.

Students and families should make every effort to ensure that students attend school and take exams on the appropriate day.

In the event of an emergency any student who misses their exam time will need to reschedule to take the exam within the 1st three days of the new semester.



Compulsory Attendance/Credit Denied

The Preface:

Compulsory Attendance Law states that a student should be in class 90% of the time that the class/school is in session. The law does not specify excused or unexcused absences for compulsory attendance. The GPISD Board Policy states that a student will lose credit in any class in which he has FIVE (5) or more excused and/or unexcused absences. The loss of credit will be determined by the Attendance Committee on every campus. Students with less than 75% attendance will be automatically denied based on the compulsory attendance laws.

The Committee:

The Attendance Committee consists of one assistant principal, the truancy/attendance clerk, one counselor, and classroom teachers shall comprise a majority of the attendance committee.

The Procedure:

An assistant principal and the attendance office shall notify students who have five (5) or more excused and/or unexcused absences that there is a *strong possibility* that they may not receive credit in that class for the first semester of the 2022-2023 school year. This process will be completed by Monday, December 19, 2022.

Students who have five (5) or more excused and/or unexcused absences in class and their parents have a right to appeal by requesting a scheduled time for addressing this issue before the Attendance Hearing Committee on Monday, December 19, 2022 and Tuesday, December 20, 2022 beginning at 2:45 PM in the Mr. Molina's room. At this time, the committee will review each scheduled student's attendance record/file. Parents and their students will be scheduled to come before the Attendance Committee to explain their cases in fifteen-minute intervals. Parents will be given approximately ten minutes to address the committee members. The Attendance Committee will listen attentively and only accept notes from licensed physicians for any absence in question. Parent notes will not be accepted at the hearing.

After the last parent has been heard, the Attendance Committee will make its decision/recommendation in a closed session. Parents and students will be notified via blackboard and by US Postal by December 22, 2022. The Committee will not inform anyone prior to this date to encourage students to continue coming to school until the last day of the semester.

OUR GOAL IS 96.5%